



## **HEALTH, SAFETY AND ENVIRONMENT STATEMENT**

All employees of Wessex Archaeology have duties placed upon them regarding Health, Safety, Environment and Welfare. These duties include but are not limited to:

- Reading and complying with Wessex Archaeology's Policy and Procedures, Risk Assessments and any Method Statements or instructions issued to them both for their own safety and to enable the Company to fulfil its statutory legal and moral duties.
- Complying with all pertinent legislation and regulations;
- Correctly using anything supplied to them to protect their Health, Safety and Welfare, this includes wearing the appropriate Personal Protective Equipment.
- Exercising their duty of care to ensure the Health, Safety and Welfare of themselves, their colleagues and others who may be affected by their acts.
- Wessex Archaeology is committed to minimising the impact of its operations on the environment. All staff, therefore, are encouraged to become stewards of the environmental goals set by the company and to commit to continuous improvement in this area.

## HSE AND OTHER TRAINING COMPLIANCE (ESSENTIAL AND DESIRABLE)

The following list of compliance training is not exhaustive and will be reviewed on a regular basis.

x\* - this denotes training may be required for these positions at this grade in order both to be compliant on some tasks/projects and to ensure a more flexible workforce. Where this skill does not exist Wessex Archaeology will train staff; therefore, non-possession of these skills should not be seen as a barrier to promotion or flexibility.

Essential field-based HSE qualifications							
Grade	CSCS	NPORS Cat & Genny	NPORS Banksman	Asbestos Awareness	HSE First Aider	Driving	4x4 Training
Senior Tec/Asst. Sup - Archaeological	x	x	x	x	x	x	x
Senior Tec/Asst. Sup - Built Heritage	x	x	x*	x	x	x	x*
Senior Tec/Asst. Sup - Heritage	x*	x	x*	x	x	x	x*
Senior Tec/Asst. Sup - Administrative					x		
Senior Tec/Asst. Sup - Geophysics	x			x*	x	x	x
Senior Tec/Asst. Sup - C&M - non-diving	x		x*	x	x	x	x
Senior Tec/Asst. Sup - Specialist	x*	x*	x*	x*	x*	x*	x*
Specialist field-based HSE qualifications							
Grade	Confined Space	Working at Height					
Senior Tec/Asst. Sup - Archaeological	x*	x*					
Senior Tec/Asst. Sup - Built Heritage	x	x					
Senior Tec/Asst. Sup - Heritage	x*	x*					
Senior Tec/Asst. Sup - Administrative							
Senior Tec/Asst. Sup - Geophysics							
Senior Tec/Asst. Sup - C&M - non-diving							
Senior Tec/Asst. Sup - Specialist	x*	x*					
Essential office based compliance							
Grade	Fire Marshall	Fire Awareness	Manual handling	Office Environment	GDPR		
Senior Tec/Asst. Sup - Archaeological	x*	x	x	x	x		
Senior Tec/Asst. Sup - Built Heritage	x*	x	x	x	x		

Senior Tec/Asst. Sup - Heritage	x*	x	x	x	x		
Senior Tec/Asst. Sup - Administrative	x	x	x	x	x		
Senior Tec/Asst. Sup - Geophysics	x*	x	x	x	x		
Senior Tec/Asst. Sup - C&M - non-diving	x*	x	x	x	x		
Senior Tec/Asst. Sup - Specialist	x*	x	x	x	x		
<b>Other HSE qualification - site/task specific</b>							
<b>Grade</b>	<b>EUSR</b>	<b>MOD Yellow Cards</b>	<b>Rail Track Awareness</b>	<b>Airside Working</b>	<b>COSHH Awareness</b>	<b>Chainsaw Safety</b>	<b>Quarry Pass</b>
Senior Tec/Asst. Sup - Archaeological	x	x	x	x			x
Senior Tec/Asst. Sup - Built Heritage		x					
Senior Tec/Asst. Sup - Heritage		x					
Senior Tec/Asst. Sup - Administrative							
Senior Tec/Asst. Sup - Geophysics	x	x	x	x			x
Senior Tec/Asst. Sup - C&M – non-diving							
Senior Tec/Asst. Sup - Specialist		x*			x	x	x*