

HEALTH, SAFETY AND ENVIRONMENT STATEMENT

All employees of Wessex Archaeology have duties placed upon them regarding Health, Safety, Environment and Welfare. These duties include but are not limited to:

- Reading and complying with Wessex Archaeology's Policy and Procedures, Risk Assessments and any Method Statements or instructions issued to them both for their own safety and to enable the Company to fulfil its statutory legal and moral duties.
- Complying with all pertinent legislation and regulations;
- Correctly using anything supplied to them to protect their Health, Safety and Welfare, this includes wearing the appropriate Personal Protective Equipment.
- Exercising their duty of care to ensure the Health, Safety and Welfare of themselves, their colleagues and others who may be affected by their acts.
- Wessex Archaeology is committed to minimising the impact of its operations on the environment. All staff, therefore, are encouraged to become stewards of the environmental goals set by the company and to commit to continuous improvement in this area.

HSE AND OTHER TRAINING COMPLIANCE (ESSENTIAL AND DESIRABLE)

The following list of compliance training is not exhaustive and will be reviewed on a regular basis.

x* - this denotes training may be required for these positions at this grade in order both to be compliant on some tasks/projects and to ensure a more flexible workforce. Where this skill does not exist Wessex Archaeology will train staff; therefore, non-possession of these skills should not be seen as a barrier to promotion or flexibility.

| Essential field based HSE qualifications and competencies | | | | | | | | | |
|---|----------------|-------------------|--------------------|-----------------|----------------|---------|--------------|-------|----|
| Grade | CSCS | NPORS Cat & Genny | Asbestos Awareness | HSE First Aider | NPORS Banksman | Driving | 4x4 training | SSSTS | |
| Supervisor - Arch | x | x | x | x | x | x | x | x | x |
| Supervisor - Built | x | x | x | x | x* | x | x* | x | x |
| Supervisor - Heritage | x | x* | x* | x | x* | x | x* | x | x |
| Supervisor - Admin | | | | x* | | x | | | |
| Supervisor - Geophys | x | x | x* | x | x* | x | x | x | x |
| Supervisor- C&M - non Diving qualification | | x* | x | x | x* | x | x* | x | x |
| Supervisor - Specialist | | x* | x | x* | x* | x | x* | x* | x* |
| Specialist field based HSE qualifications and competencies | | | | | | | | | |
| Grade | Confined Space | Working at Height | | | | | | | |
| Supervisor - Arch | x* | x* | | | | | | | |
| Supervisor - Built | x | x | | | | | | | |
| Supervisor - Heritage | x* | x* | | | | | | | |
| Supervisor - Admin | | | | | | | | | |
| Supervisor - Geophys | | | | | | | | | |
| Supervisor- C&M - non Diving qualification | | | | | | | | | |
| Supervisor - Specialist | x* | x* | | | | | | | |

| Essential office based compliance | | | | | | | | |
|--|---------------|------------------|----------------------|-----------------|-----------------|-----------------|-------------|-------|
| Grade | Fire Marshall | Firerite | Handlerite | Assessrite | | | | |
| Supervisor - Arch | X* | X | X | X | | | | |
| Supervisor - Built | X* | X | X | X | | | | |
| Supervisor - Heritage | X* | X | X | X | | | | |
| Supervisor - Admin | X | X | X | X | | | | |
| Supervisor - Geophys | X* | X | X | X | | | | |
| Supervisor- C&M - non Diving qualification | X* | X | X | X | | | | |
| Supervisor - Specialist | X* | X | X | X | | | | |
| Other HSE qualification - site/task specific | | | | | | | | |
| Grade | EUSR | MOD Yellow Cards | Rail Track Awareness | Airside working | COSHH Awareness | Chainsaw safety | Quarry Pass | SMSTS |
| Supervisor - Arch | X* | X | X | X | | | X | X* |
| Supervisor - Built | X* | X | X | X | | | X* | X* |
| Supervisor - Heritage | X* | X | X* | X* | | | | X* |
| Supervisor - Admin | | | | | | | | X* |
| Supervisor - Geophys | X* | X | X | X | | | X | X* |
| Supervisor- C&M - non Diving qualification | | X* | | | | X* | | X* |
| Supervisor - Specialist | X* | X* | X* | X* | X | X | X* | X* |