**Videographer/Sound Technician Grade– Role Specification**

**Role Attributes**

* As a videographer/sound technician, your role will involve using a variety of video and sound techniques to visually communicate information. You will be contributing to the range of high-quality heritage products Wessex Archaeology provides to its paying clients, and help to disseminate heritage to the wider public as part of the company’s charitable remit.
* You will use learned and practiced video techniques to create video products which are accessible to a wide audience. These will be based on company information, archaeological results and heritage specialist knowledge. In doing this you will follow Wessex Archaeology’s guides, processes and other appropriate instructions, under the direction of supervising staff, seeking guidance and assistance where necessary.
* Archaeology and heritage is a finite resource and you have a responsibility to produce an accurate and appropriate record, endeavouring to create engaging video and sounds that are authentic and accurately represent the archaeological facts. This will require an ability to work closely with a variety of archaeological and heritage specialists, to gain a full understanding of what is required from the video outputs.
* The decisions you make, and strategies you employ in your video and sound work may contribute to the subsequent heritage interpretation and understanding. As a technician, your role will not be limited to work on heritage interpretation, there will also be tasks undertaken at a corporate and company level which may include production of marketing material, business material and internal company information. Such works requires the same quality and care.
* Wessex Archaeology is committed to creating a very high-quality product. This is achieved by the efficiency, reliability and excellence of the work you undertake as a member of the team. It is the responsibility of those more senior to help you understand the importance and value of the work you do. At the same time, it is your responsibility to improve, increase and share your skills and knowledge, seeking guidance and support whenever necessary.
* Communication is essential in your role. You must be respectful and mindful of your audiences and act appropriately.

**Behavioural Attributes**

A Technician is expected to:

* Be open to learning and receiving direction;
* Communicate appropriately and respectfully;
* Be responsible and accountable for your work, actions and decisions.