

Volunteer Project Outline

Deposition Preparation

Team	Volunteer Manager Samuel Fieldhouse Project Owner Moira Taylor Subject Matter Expert Moira Taylor
Why Wessex Archaeology needs this project completed	Wessex Archaeology aims to enhance the public's knowledge of science, history the arts and heritage through archaeology. In support of this aim you will prepare an archive of animal bone from the Saxon period for deposition at a museum.
Expected time commitment	At least one day or half day per week for six weeks. We need two dedicated people who will work together to complete the project. There is the possibility of extending this project until completion and expanding to other material from the same archive.
Team	Community & Education / Archives
Project Description	Working in pairs in one of our units on site, you will re-bag and re-box 28 large boxes of animal bone from a Saxon butchery site. This material is due for deposition with Norfolk Museums. Norfolk museums have very specific deposition requirements and you will need to follow specific guidelines to ensure continuity and accuracy. This is a flexible project, ideally suited for two people working together who can coordinate with each other and the archive team to establish a routine for working on the project.
Project specific requirements	The project requires accuracy and repeated process. The project will take place upstairs to minimise movement of boxes and will require recording of info using Microsoft Word.
Training and Support	Detailed training will be given to enable you to complete the project to specific standards.
What you will gain from this project	Experience of: A unique insight into the end of the archaeological process and the opportunity to work with extensive collections.
Health and Safety Responsibilities	The space in which you will be working is chilly and you should be prepared to wear warm clothes for this project. To be responsible for your own health and safety and that of others with whom you volunteer, by reporting all potential and actual health and safety matters including accidents using the correct procedures.
Safeguarding	Wessex Archaeology is committed to safeguarding and promoting the welfare of young people and vulnerable adults. We expect all staff and volunteers to share this commitment and comply with the Wessex Archaeology Safeguarding Policy and Procedures to ensure safeguarding of children and vulnerable adults. You will receive full face to face safeguarding awareness training from the Community and Education Manager.